



## United Nations Development Programme Country: Kyrgyzstan Work Plan (January - December 2021)

Project Title: "Towards a sustainable access to justice for legal empowerment in the Kyrgyz Republic"

UNDAF/CPOutcome#3

Outcome 2: "By 2022, institutions at all levels are more accountable and inclusive ensuring

justice, human rights, gender equality and sustainable peace for all"

**UNDP Strategic Plan**Outcome 3: Countries have strengthened institutions to progressively deliver universal access

to basic services.

2.1 Core functions and capacity of parliament, key government institutions and local authorities strengthened for accountable, transparent and inclusive policymaking and

implementation, as well as high-quality public service delivery.

2.2 Justice system and institutions enabled to uphold rule of law, pro-mote and protect

human rights, and improve access to justice of vulnerable population groups, especially

women, youth, minorities and persons with disabilities.

CPD Output Goals 16, 5

SDG

Implementing Agencies: UNDP Kyrgyzstan

Implementing Party: MoJ

#### **Brief Description**

The people of the Kyrgyz Republic and in particular disadvantaged and vulnerable populations such as women and persons with disabilities, continue to have low awareness levels of their legal rights, and often lack legal protection and access to remedies, despite the existence of an improved and advanced legal framework aimed at providing access to justice to its citizens.

Phase II of the project, builds on the achievements of and lessons learnt in its phase I (2014-2017), including, inter alia, the adoption of the new Law on "State Guaranteed Legal Aid" and support to the country's efforts in developing a sustainable mechanism allowing citizens to access their rights in an efficient manner. In line with the Human Rights Based Approach (HRBA), it shall address capacity gaps of duty bearers (state bodies and justice sector actors) and rights holders (general population with special focus on the most vulnerable groups, including women, people with disabilities, CSOs and communities).

The project will also contribute to the implementation of the National Sustainable Development Strategy and judicial reform of the Kyrgyz Republic, as well as to the nationalization process of 2030 Sustainable Development Agenda, and in particular the implementation of SDGs 5,10 and 16.

The project will support the implementation of activities nationally and locally in Chuy and Osh regions, which constitute more than 60% of the country's population. On the duty bearers' side, the project will primarily focus on supporting the state's ability to fully and effectively implement the Law on State Guaranteed Legal Aid addressing the structural, financial and capacity constraints. At the level of rights holders, it shall mostly concentrate on promoting legal empowerment and increasing awareness on human rights through the implementation of the State Concept on Raising Legal Culture, with a focus on the most vulnerable groups.

The AWP was cleared by Gender Coordinator and monitoring plan by M&E Officer. Its Procurement plan was cleared by Procurement Unit, and the communication plan reviewed by CO Communications Officer.

Project Period: 2018 - 2022

Key Result Area (Strategic Plan):

SDG 16, 5

Atlas Award ID: 00078885

Project ID: **00104271** 

Start date: 1 January 2018

End Date: 31 March 2022 LPAC Meeting Date:

Management Arrangements: DIM

Total AWP 2022 is USD: 226,800

Donor: Government of Finland is USD: 226,800

In-kind Contributions: Government of the Kyrgyz

Republic

Approved by UNDP:

Ms. Monica Rijal

**Deputy Resident Representative** 

DocuSigned by: Monica Rijal

24-Jan-2022

Signature:

Date:

### . Annual Work Plan

 $\hbox{``Towards a sustainable access to justice for legal empowerment in the Kyrgyz\ Republic''}$ 

EXPECTED OUTPUTS  And baseline, indicators including annual targets	PLANNED ACTIVITIES		TIMEF	RAME		RESPONSIB LE PARTY	BUDGET	PLANNED BUDGET				
	List of activity results and associated actions	Q1	Q2	Q3	Q4		Funding Source	Budget Description	Total Amoun			
Output 1:	Activity Result 1.1.1. Support to the	FLA Coordin	ation Center	orovided			Source	Description				
Vinistry of Justice of KR provides accessible	1											
affordable, efficient and quality services to												
resolve justice problems of project target groups	Activity 1.1.1.1	Х				FLACC	MFA	Contract for				
n the selected provinces of the Kyrgyz Republic Baseline:		^				FLACC	Finland	services				
1.1 New FLA law adopted. FLA coordination	Developing a detailed FLA CC development plan in											
center is not established yet. 1.2 New FLA law includes civil and administrative	accordance with the Justice Development Strategy						MFA		10,000			
cases. No mechanisms for provision of legal aid	Support to the FLA CC	Х				FLACC	Finland	LoA with MoJ	10,500			
on civil and administrative cases.	Activity 1.1.1.2 Updating the internal regulations of the FLACC (in											
1.3 Quality standards for criminal cases developed and for civil and administrative cases	connection with the adoption of the new version of	Х				FLACC	MFA	National expert	5,00			
are being developed	the FLA law)						Finland	FLA Expert	6,00			
Indicators: 1.1 Funds allocated for MoJ FLA center	Activity Result 1.1.2 AIS FLA introduced into Activity 1.1.2.1	the activity o	of the FLA Co	ordination (	enter			1				
1.2 Action plan on integrating civil and	Presentation of the AIS FLA (to all FLA system	Х				FLACC UNDP	MFA Finland		0			
administrative cases implemented	participants) Activity 1.1.2.2						Timana					
Targets: 1.1 Established and operational FLA	Training for the FLA system participants on using	Х				FLACC UNDP	MFA Finland					
coordination center	AIS FLA Activity 1.1.2.4					ONDF	Tillialiu					
1.2 Introduced and operational mechanisms for provision of legal aid	Activity 1.1.2.4	Х				FLACC	MFA					
on civil and administrative cases	Piloting AIS FLA					UNDP	Finland					
1.3 FLA quality standards adopted and	Activity 1.1.2.5  Organizing 2 meetings with the heads of the key					FLACC	MFA					
integrated into the work of MoJ FLA center	state bodies of the FLA system on the results of	Х				UNDP	Finland	Meeting costs	5,000			
1.4 Free legal consultations provided	piloting and future cooperation  Activity Result 1.1.3 Training of the MoJ FLA coo	rdination ce	nter employe	es Imen and	(women)							
through MoJ FLA centers and Bus of Solidarity (disaggregated by gender and	condu		nter employe	es (men and	women							
PwDs and the main part of which is	Activity 1.1.3.1											
aimed at improving the situation of	Development electronic course for the electronic	Х				FLACC UNDP	MFA Finland	Contract for services	8,000			
women and PwDs)  1.5 Coordination platforms and	platform for the participants of the FLA system.					UNDP	riilialiu	services				
regional/global cooperation	Activity Result 1.1.5 Informational campaign on	the provisio	ons of the new	FLA law co	onducted			<u> </u>				
Annual Targets 2021:	Activity 1.1.5.1							Figure in the second				
1.1 Budget of MoJ FLA center developed and	Information campaign about new version of the	Х				FLACC	MFA	Finalization of the contract	0			
approved Implementation of the action plan or integrating civil and administrative cases started	FLA law					UNDP	Finland	issued in 2021				
1.2 implementation of the action plan of												
integrating civil and administrative cases ir process 6000 people received free lega	Activity Result 1.1.6 Training of the law enforcement on the provisions of the new law and functioning											
1.3 Trained attorneys on the standards for			<u> </u>		Ī							
provision of FLA	Activity 1.1.6.1.					Parliament,	MFA	Transportation,				
1.4 6000 people received free lega	Informing about new version of the FLA law (visits to the regions, informing judges, law enforcement	Х				FLACC, Bar, UNDP	Finland	travel costs	5,176			
consultations	officials)					0						
1.5 Coordination meetings conducted at least	Activity Result 1.1.7 Interaction mechanisms of the				legal clinics							
twice a year	and other actors of the natio	nai FLA syste	em introduce									
	Activity 1.1.7.3					FLACC	MFA	Finalization of				
	Training for selected members of the gender					FLACC UNDP	Finland	the contract				
<u>Final project targets:</u>	balanced Coordinating Council. Training for selected NGOs.							issued in 2021				
1.1 Funds allocated for MoJ FLA center	1.2.3 Action plan on integrating civil a	nd administr	ative cases in	nplemented								
	,	nd administr	ative cases in	nplemented	1							
1.2 Action plan on integrating civil and	,	nd administr	ative cases in	nplemented								
<ul><li>1.1 Funds allocated for MoJ FLA center</li><li>1.2 Action plan on integrating civil and administrative cases implemented</li></ul>	Activity 1.2.3.1		ative cases in	nplemented		LINDR	MFA					
1.2 Action plan on integrating civil and administrative cases implemented	Activity 1.2.3.1  Training of lawyers on civil and administrative	nd administro	ative cases in	nplemented		UNDP	MFA Finland					
<ul><li>1.2 Action plan on integrating civil and administrative cases implemented</li><li>1.3 FLA quality standards integrate into the work</li></ul>	Activity 1.2.3.1		ative cases in	nplemented		UNDP						
1.2 Action plan on integrating civil and	Activity 1.2.3.1  Training of lawyers on civil and administrative cases (in the categories of cases according to the new version of the FLA Law) -2 training (in Bishkek, Osh)		ative cases in	nplemented		UNDP		Contract for	10,000			
<ul><li>1.2 Action plan on integrating civil and administrative cases implemented</li><li>1.3 FLA quality standards integrate into the work</li></ul>	Activity 1.2.3.1  Training of lawyers on civil and administrative cases (in the categories of cases according to the new version of the FLA Law) -2 training (in Bishkek,		ative cases in	nplemented		UNDP		Contract for services	10,000			
<ul><li>1.2 Action plan on integrating civil and administrative cases implemented</li><li>1.3 FLA quality standards integrate into the work</li></ul>	Activity 1.2.3.1  Training of lawyers on civil and administrative cases (in the categories of cases according to the new version of the FLA Law) -2 training (in Bishkek, Osh)		ative cases in	nplemented		UNDP	Finland	-	10,000			
1.2 Action plan on integrating civil and administrative cases implemented  1.3 FLA quality standards integrate into the work of MoJ FLA center  1.4 24000 people received free legal	Activity 1.2.3.1  Training of lawyers on civil and administrative cases (in the categories of cases according to the new version of the FLA Law) -2 training (in Bishkek, Osh)  Activity 1.2.3.2		ative cases in	nplemented		UNDP Bar UNDP		-	10,000			
1.2 Action plan on integrating civil and administrative cases implemented  1.3 FLA quality standards integrate into the work of MoJ FLA center  1.4 24000 people received free legal	Activity 1.2.3.1  Training of lawyers on civil and administrative cases (in the categories of cases according to the new version of the FLA Law) -2 training (in Bishkek, Osh)  Activity 1.2.3.2  Holding informational meetings with lawyers in all	х	ative cases in	nplemented			Finland	-	10,000			
1.2 Action plan on integrating civil and administrative cases implemented  1.3 FLA quality standards integrate into the work of MoJ FLA center  1.4 24000 people received free legal consultations	Activity 1.2.3.1  Training of lawyers on civil and administrative cases (in the categories of cases according to the new version of the FLA Law) -2 training (in Bishkek, Osh)  Activity 1.2.3.2	х	ative cases in	nplemented			Finland	-	10,000			
1.2 Action plan on integrating civil and administrative cases implemented  1.3 FLA quality standards integrate into the work of MoJ FLA center  1.4 24000 people received free legal consultations  1.5 At least 8 coordination meetings	Activity 1.2.3.1  Training of lawyers on civil and administrative cases (in the categories of cases according to the new version of the FLA Law) -2 training (in Bishkek, Osh)  Activity 1.2.3.2  Holding informational meetings with lawyers in all regions (in order to attract lawyers to join the FLA	х	ative cases in	nplemented			Finland	-	10,000			
1.2 Action plan on integrating civil and administrative cases implemented  1.3 FLA quality standards integrate into the work of MoJ FLA center  1.4 24000 people received free legal consultations  1.5 At least 8 coordination meetings	Activity 1.2.3.1  Training of lawyers on civil and administrative cases (in the categories of cases according to the new version of the FLA Law) -2 training (in Bishkek, Osh)  Activity 1.2.3.2  Holding informational meetings with lawyers in all regions (in order to attract lawyers to join the FLA register)  Activity 1.2.3.3  Conducting an informational campaign for the	X	ative cases in	nplemented			MFA Finland	services  Contract for				
1.2 Action plan on integrating civil and administrative cases implemented  1.3 FLA quality standards integrate into the work of MoJ FLA center  1.4 24000 people received free legal consultations  1.5 At least 8 coordination meetings	Activity 1.2.3.1  Training of lawyers on civil and administrative cases (in the categories of cases according to the new version of the FLA Law) -2 training (in Bishkek, Osh)  Activity 1.2.3.2  Holding informational meetings with lawyers in all regions (in order to attract lawyers to join the FLA register)  Activity 1.2.3.3  Conducting an informational campaign for the public on the right to receive FLA in civil and	X	ative cases in	nplemented		Bar UNDP	MFA Finland	services	10,000			
1.2 Action plan on integrating civil and administrative cases implemented  1.3 FLA quality standards integrate into the work of MoJ FLA center  1.4 24000 people received free legal consultations  1.5 At least 8 coordination meetings	Activity 1.2.3.1  Training of lawyers on civil and administrative cases (in the categories of cases according to the new version of the FLA Law) -2 training (in Bishkek, Osh)  Activity 1.2.3.2  Holding informational meetings with lawyers in all regions (in order to attract lawyers to join the FLA register)  Activity 1.2.3.3  Conducting an informational campaign for the public on the right to receive FLA in civil and administrative cases and about the standards of quality of lawyers' work.	x				Bar UNDP	MFA Finland	services  Contract for				
1.2 Action plan on integrating civil and administrative cases implemented  1.3 FLA quality standards integrate into the work of MoJ FLA center  1.4 24000 people received free legal consultations  1.5 At least 8 coordination meetings	Activity 1.2.3.1  Training of lawyers on civil and administrative cases (in the categories of cases according to the new version of the FLA Law) -2 training (in Bishkek, Osh)  Activity 1.2.3.2  Holding informational meetings with lawyers in all regions (in order to attract lawyers to join the FLA register)  Activity 1.2.3.3  Conducting an informational campaign for the public on the right to receive FLA in civil and administrative cases and about the standards of quality of lawyers' work.  Activity Result 1.5.1 Regular code	x				Bar UNDP	MFA Finland	services  Contract for				
1.2 Action plan on integrating civil and administrative cases implemented  1.3 FLA quality standards integrate into the work of MoJ FLA center  1.4 24000 people received free legal consultations  1.5 At least 8 coordination meetings	Activity 1.2.3.1  Training of lawyers on civil and administrative cases (in the categories of cases according to the new version of the FLA Law) -2 training (in Bishkek, Osh)  Activity 1.2.3.2  Holding informational meetings with lawyers in all regions (in order to attract lawyers to join the FLA register)  Activity 1.2.3.3  Conducting an informational campaign for the public on the right to receive FLA in civil and administrative cases and about the standards of quality of lawyers' work.  Activity Result 1.5.1 Regular cool	X X prdination me				Bar UNDP	MFA Finland MFA Finland	services  Contract for				
<ul><li>1.2 Action plan on integrating civil and administrative cases implemented</li><li>1.3 FLA quality standards integrate into the work of MoJ FLA center</li><li>1.4 24000 people received free legal consultations</li></ul>	Activity 1.2.3.1  Training of lawyers on civil and administrative cases (in the categories of cases according to the new version of the FLA Law) -2 training (in Bishkek, Osh)  Activity 1.2.3.2  Holding informational meetings with lawyers in all regions (in order to attract lawyers to join the FLA register)  Activity 1.2.3.3  Conducting an informational campaign for the public on the right to receive FLA in civil and administrative cases and about the standards of quality of lawyers' work.  Activity Result 1.5.1 Regular code	X X prdination me				Bar UNDP  Bar UNDP  FLACC Secretariat of the	MFA Finland	services  Contract for	10,000			
1.2 Action plan on integrating civil and administrative cases implemented  1.3 FLA quality standards integrate into the work of MoJ FLA center  1.4 24000 people received free legal consultations  1.5 At least 8 coordination meetings	Activity 1.2.3.1  Training of lawyers on civil and administrative cases (in the categories of cases according to the new version of the FLA Law) -2 training (in Bishkek, Osh)  Activity 1.2.3.2  Holding informational meetings with lawyers in all regions (in order to attract lawyers to join the FLA register)  Activity 1.2.3.3  Conducting an informational campaign for the public on the right to receive FLA in civil and administrative cases and about the standards of quality of lawyers' work.  Activity 1.5.1.1.  Conducting regular coordination meeting with	X X prdination me				Bar UNDP  Bar UNDP  FLACC Secretariat	MFA Finland MFA Finland	Contract for services	10,000			
1.2 Action plan on integrating civil and administrative cases implemented  1.3 FLA quality standards integrate into the work of MoJ FLA center  1.4 24000 people received free legal consultations  1.5 At least 8 coordination meetings	Activity 1.2.3.1  Training of lawyers on civil and administrative cases (in the categories of cases according to the new version of the FLA Law) -2 training (in Bishkek, Osh)  Activity 1.2.3.2  Holding informational meetings with lawyers in all regions (in order to attract lawyers to join the FLA register)  Activity 1.2.3.3  Conducting an informational campaign for the public on the right to receive FLA in civil and administrative cases and about the standards of quality of lawyers' work.  Activity Result 1.5.1 Regular coordination meeting with participation of NGOs, legal clinics, state bodies,	X X prdination me				Bar UNDP  Bar UNDP  FLACC Secretariat of the Coordinatio	MFA Finland  MFA Finland	Contract for services				

			8% GMS Total Output 1				6,294 84,970					
Vulnerable groups targeted by the project, including women and people with disabilities know and exercise increasingly their rights to	Activity Result 2.2.3 The targeted media strategy implemented: a) legal media products developed and broadcasted, b) training curriculum on coverage of PwDs and women's' rights into the journalism faculties of the local universities developed and introduced c) training on coverage of PwDs and women's rights for the country's leading mass media conducted											
justice in the selected provinces of the Kyrgyz Republic  Baseline: 2.1 4 developed training modules on the rights	Activity 2.2.3.1  Organizing online trainings on gender sensitive journalism for journalists and journalism faculty students.	х		CSOs, mass media, MoLSD	MFA Finland	Contract for services	9,500					
of: 1) women; 2) children; 3) PwDs; 4) youth	Support to the Centralized Database of legal acts	Х		MoJ UNDP	MFA	LoA with MoJ	19,000					
integrated into the training programmes of 4 state bodies training centers	Activity Result 2.3.2	Selected UN CRP	PD activities related to the projec	t supported	Finland							
2.2 No targeted strategy. 4 developed training modules on the rights of: 1) women; 2) children; 3) PwDs; 4) youth integrated into the training programmes of 4 state bodies training centers 2.3 UN CRPD is signed, but not ratified	Activity 2.3.2.1.  Organizing and conducting trainings for the representatives of the KR Bar, the Parliament's Committee on the HR on interaction with persons with disabilities, as well as on the norms of the UN CRPD (one and a half day training)	Х		MoLSD CSOs UNDP	MFA Finland	Contract for services	10,000					
Indicators: 2.1 Increased number of vulnerable groups	Activity 2.3.2.2. Grant project finalization	Х		UNDP	Finland	IC	3,000					
representatives aware of their rights and exercising them	Monitoring	Х		MoJ UNDP	MFA Finland	Travel expenses	1,000					
2.2 Changes in the editorial policy of the country's leading mass media in favour of PwDs and women's rights	Sub-total Output 2:											
Developed and introduced training curriculum on coverage of PwDs and women's' rights into the journalism faculties of the local universities			8% GMS				3,400					
2.3 UNCRPD Action Plan implementation started Targets: 2.1 Strengthened capacity of civil society organizations to empower women and PwDs in	Total Output 2:											
	UNDP CO direct implementation costs Programme Associate (12,5%, including payroll charges) (3 months)	Х		UNDP	MFA Finland	Payroll	2,500					
DPC Implementation Support Activities	International CTA, 20% (3 months)	Х		UNDP	MFA Finland	Payroll int personnel	52,102					
			Sub-total DPC				54,602					
			8% GMS Total DPC	+			4,368 58,970					
	Project Coordinator SC8, including payroll charges	Т	Total DFC	•	Τ		•					
Activity 4. Programme Staff	(3 months) PR/Communications Specialist (SC7), 30% including payroll charges (3 months) Gender team, 10% (3 months)	х		UNDP	MFA Finland	Payroll	9200 1600 900					
	Schael team, 1970 (5 months)		Sub total Activity 4:				11,700					
			936									
Activity 5. Management and Oversight	Final project Steering Committee meeting/LPAC meeting	Х	Total Activity 4	UNDP	MFA Finland	Meeting costs	<b>12,636</b> 3,000					
	Visibility of the project	Х		UNDP	MFA Finland	Printing costs, video, etc.	5,000					
	Development of the AWP 2022 with national partners (Phase III)	Х		UNDP	MFA Finland	LTA	6,000					
	Admin Finance Assistant (SC5), including payroll charges (100%,) (3 months)	Х		UNDP	MFA Finland MFA	Payroll	4,000					
	Admin expenses	Х		UNDP	Finland		3,000					
	Subtotal Activity 5:											
			8% GMS				1,680					
			Total Act 5	•			22,680 225,156					
Subtotal AMD												
Subtotal AWP GMS for POs of 2021							1,644					

## 2022 Procurement Action Plan

### LEGEND:

- evaluation PID - contract signed	# 00104271						1				Procuren	ment Planning	J			1		<u> </u>
TIVITY		Procurement Method	Budget 2022	Committed	Disbursments as of2022	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL December 2022
Activ	ivities ivity 1.1.1.1 Developing a detailed FLA CC development																	
•	n in accordance with the Justice Development Strategy  A between the UNDP and MoJ)	7	£40 500					<b>#</b> 40.500										<b>#40.500</b>
vity Result 1.1.1. Support to	ntract for services	Canvass	\$10,500 \$10,000					\$10,500 \$10,000										\$10,500 \$10,000
IACII	ivity 1.1.1.2 dating the internal regulations of the FLACC (in																	\$0
coni	nection with the adoption of the new version of the (law)																	\$0
Natio	ional expert	IC below \$10K				\$5,000.00												\$5,000
ity Pocult 1 1 2 AIS ELA	Expert	IC below \$10K	\$6,000.00				\$6,000.00											\$6,000
uced into the activity of	ivity 1.1.2.1 Presentation of the AIS FLA (to all FLA tem participants)																	
FLA Coordination Center Activ	ivity 1.1.2.2 Training for the FLA system participants on																	\$0 \$0
tity Decult 1 1 2 Training of	ivity 1.1.2.4 Piloting AIS FLA ivity 1.1.2.5 Organizing 2 meetings with the heads of																	\$0
or employees (man and	key state bodies of the FLA system on the results of	LTA	\$5,000.00				\$2,500.00	\$2,500.00										
men) conducted pilot	ting and future cooperation 3.1																	\$5,000
Dev	elopment electronic course for the electronic platform	1																\$0
vity Result 1.1.5	the participants of the FLA system.																	\$0
rmational campaign on the visions of the new FLA law	stract for services	Canvass	\$8,000.00				\$8,000.00											
ducted Wity Result 1.1.6 Training or																		\$8,000
nd bar association (men and	ivity 1.1.5.1 Information campaign about new version of FLA law																	\$0
men) on the provisions of the		,																
new FLA national system	ivity 1.1.6.1. Informing about new version of the FLA law lits to the regions, informing judges, law enforcement cials)	Canvass	\$5,176.00					\$5,176.00										\$5,176
tivity Result 1.1.7 Interaction	•																	
nechanisms of the MoJ FLA Activ	ivity 1.1.7.3 Training for selected members of the idea balanced Coordinating Council. Training for																	00
al clinics and other actors of sele	ected NGOs.																	\$0
the national FLA system introduced	slimation of the contract issued in 2021																	0.2
ivity Result 1.2.3 Action plan Activ	alization of the contract issued in 2021  ivity 1.2.3.1 Training of lawyers on civil and																	\$0
	ninistrative cases (in the categories of cases according he new version of the FLA Law) -2 training (in Bishkek,																	\$0
lemented Osh	1)																	\$0
	alization of the contract issued in 2021 3.2 Holding informational meetings with lawyers in all ions (in order to attract lawyers to join the FLA	Canvass	\$10,000.00				\$10,000.00											\$10,000
	ister) vity 1.2.3.3 Conducting an informational campaign for		\$10,000.00				Ψ10,000.00											ψ10,000
the	public on the right to receive FLA in civil and	Convoca	\$10,000.00				\$10,000.00											\$10,000
lawy	ninistrative cases and about the standards of quality of vers' work.		ψ10,000.00				φ10,000.00											\$10,000
ctivity Result 1.5.1 Regular Activ	ntracrt for services ivity 1.5.1.1. Conducting regular coordination meeting																	\$0
coordination meetings with	n participation of NGOs, legal clinics, state bodies, etc.		\$8,000.00				\$8,000.00											\$8,000
Mon	n at least 30% women participation nitoring, travel expenses		\$1,000.00	\$0				\$1,000										\$1,000
	ivity 2.2.3.1 Organizing online trainings on gender		\$78,676	\$0	\$0	\$5,000	\$44,500	\$29,176	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$</b> 0	\$0	\$0	\$78,676
	sitive journalism for journalists and journalism faculty lents.																	\$0
Con:	port to the Centralized Database of legal acts (this	Canvass	\$9,500					\$9,500										\$9,500
activ	ivity is envisaged under LOA, Amndmnt 1 withween the	,	\$19,000					\$19,000										\$19,000
	DP and MoJ) Vity 2.3.2.1. Organizing and conducting trainings for representatives of the KR Bar, the Parliament's																	
Con	mmittee on the HR on interaction with persons with	Canvass	\$10,000					\$10,000										\$10,000
	abilities, as well as on the norms of the UN CRPD (one La half day training) lization of the contract issued in 2021																	
Final Activ	lization of the contract issued in 2021 ivity 2.3.2.2. Grant project fina Grant																	00
proj	ject finalization nts Expert	IC below \$10K	\$3,000					\$3,000				1						\$3,000
Mon	nitoring rel expenses	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	\$1,000			\$1,000												\$0 \$1,000
VITY 2: SUBTOTAL	DP CO direct implementation costs Programme		\$42,500	\$0	\$0	\$1,000	\$0	\$41,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$42,500
C Implementation Support Asso	ociate (12,5%, including payroll charges) (3 months)		\$2,500.00			\$833.33	\$833.34	\$833.33										\$2,500.00
	ernational CTA, 20% (3 months)		\$52,102			\$17,368.00	\$17,367.00	\$17,367.00										\$52,102.00
subtotal Proj	ject Coordinator SC8, including payroll charges (3		\$54,602.00 \$0,200.00			\$18,201.33	\$18,200.34	\$18,200.33			0							\$54,602.00 \$9,200
ctivity 4 Programme Staff mon	nths) Communications Specialist (SC7), 30% including		\$9,200.00			3,066.66	3,066.67	3,066.66										\$1,600
	roll charges (3 months) nder team, 10% (3 months)		\$1,600.00 \$900.00			533.33	533.33 300.00	533.33				1						
VITY 4 SUBTOTAL	ider team, 1070 (5 memilis)		\$900.00 \$11,700.00			3,900.00					0							\$900 \$11,700
	al project Steering Committee meeting/LPAC meeting		\$3,000.00					3,000.00										\$3,000
ctivity 5. Management & Visil	bility of the project velopment of the AWP 2022 with national partners		\$5,000.00			1,000.00	2,000.00	2,000.00										\$5,000 \$6,000
(Pha	ase III) nin Finance Assistant (SC5), including payroll charges		\$6,000.00			4 000	6,000.00	4.004.55				1						\$4,000
(100	0%,) (3 months) nin expenses		\$4,000.00 \$3,000.00			1,333.00 500.00	1,333.00 1,000.00	1,334.00 1,500.00										\$3,000
IVITY 5 SUBTOTAL	Эхропоо		\$21,000.00			<b>2,833.00</b>	10,333.00											\$21,000
nagement and Oversight ΓAL all activities			\$208,478			30,934.33	76,933.34	100,610.33	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$208,478
S 8% S for POs of 2021			\$16,678 \$1,644			5,559.33 548.00	5,559.33 548.00	5,559.34 548.00	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$16,678 \$1,644
TAL AWP			\$226,800 \$226,800			\$27,040	¢02.044	¢406.740	¢o.	¢0	60	60	60	¢0	¢o.	¢o.	¢0	\$226,000
TOTAL (by month)			\$226,800			\$37,042	\$83,041	\$106,718	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$226,800
TOTAL (cumulative)			100.00%			16.33%	36.61%	47.05%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%
			\$226,800			\$37,042	\$120,082	\$226,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$226,800

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Delivery rate (cumulative)	100.00%		16.33%	52.95%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	0.00%

Total expenditures (including commitment)
Delivery rate (including commitment)

\$0.00 0%

Procurement statistics	Quantity	%	Total Value	%
Micropurchasing/Canvassing (below \$10K)	7	58.33%	\$62,676.00	69.89%
IC below \$10K	3	25.00%	\$14,000.00	15.61%
RFQ		0.00%		0.00%
ITB		0.00%		0.00%
RFP		0.00%		0.00%
IC above \$10K		0.00%		0.00%
Grants		0.00%		0.00%
LTA	2	16.67%	\$13,000.00	14.50%
TOTAL	12	100.00%	\$89,676.00	100.00%

## "Towards a sustainable access to justice for legal empowerment in the Kyrgyz Republic" 2022 (January – March) Monitoring Schedule Plan for Project ID 00104271

Monitoring Action	Due date	Budget	Description	Comments	Date completed	Responsibility
(indicate which one: annual review, annual workplan, audit, monitoring visit, donor report, evaluation, workshop, special		(USD)	(description of the purpose of monitoring action)	(provide further details and update about the status)	(actual completion	(name of the person responsible for the action)
Project Outcome	Jan 2022	52,102				Simone Boneschi (with the support of Project Coordinator)
Donor reporting: Project's Report 2018- 2022	31 March 2022	9,200	Reporting to the Finnish MFA on the Phase II achievements			Ainura Alymbekova
Final project steering committee meeting for Phase II + LPAC for Phase III	31 March 2022	3,000	Review of the Phase II achievements. Endorsement of the Phase III project document. Management decisions and recommendations.			Ainura Alymbekova UNDP CO
AWP 2022 (Phase III)	30 April 2022	6,000	Development of AWP 2022 with national partners (Phase III)			Ainura Alymbekova
Programme/Project meetings	weekly		Monitoring of project activities, inputs and risks			SDG16 Management Ainura Alymbekova
Delivery meetings	regularly	0	Monitoring of project activities, inputs including financial and procurement monitoring			CO Management + Project staff
Monitoring of project's output results	31 March 2022	2,000	Monitoring of project's activities and inputs contributing to achievement of project's outputs			Ainura Alymbekova/Simone Boneschi, M&E Officer
Quality Assurance for 2021	Once a year 2021	0	Assess the Project on Quality standards on programming (Implementation stage)			Ainura Alymbekova/Simone Boneschi, M&E Officer
Project management reporting in Atlas	Quarterly	0	Review outputs, activities, risks, issues, etc. Attach documents.			Ainura Alymbekova
		\$72,302 32,3% of the annual project budget				

### **Communication plan (January - March 2022)**

# "Towards a sustainable access to justice for legal empowerment in the Kyrgyz Republic"

#### **INTRODUCTION**

This project will continue to support to the country's efforts in developing a sustainable mechanism allowing citizens to access their rights in an efficient manner. In line with the Human Rights Based Approach (HRBA), it shall address capacity gaps of duty bearers (state bodies and justice sector actors) and rights holders (general population with special focus on the most vulnerable groups, including women, people with disabilities, CSOs and communities).

The project will also contribute to the implementation of the National Sustainable Development Strategy and judicial reform of the Kyrgyz Republic, as well as to the nationalization process of 2030 Sustainable Development Agenda, and in particular the implementation of SDGs 5,10 and 16.

#### **COMMUNICATION PLAN**

This communication plan the approach for communication and collaborating on "Towards a sustainable access to justice for legal empowerment in the Kyrgyz Republic" Project. The plan identifies the audiences for the project. The information to communicate and communications methods to use. This plan can help facilitate effective and coordinated communicating between all projects audiences.

#### **PROJECT AUDIENCE**

- Key government institutions, policymakers
- Target Civil Society Organizations
- Development Partners
- Journalists, bloggers
- Society in general

#### **KEY WORDS AND KEY MESSAGES**

- Institutions at all levels are more accountable and inclusive ensuring justice, human rights;
- Kyrgyzstan has strengthened institutions to progressively deliver universal access to basic services;
- Institutions enabled to uphold rule of law and improve access to justice of vulnerable population groups, especially women, youth, minorities and persons with disabilities;
- No one left behind.

#### HASHTAGS:

Relevant hashtags should be used for posts in social media. Here are some samples:

- <u>#АкыйкаттыккаЖол</u>
- #ДоступКПравосудию
- #тең\_укук\_тең\_мүмкүнчүлүк
- #равные права равные возможности
- #equalrightsequalopportunities
- #Access2Justice,
- <u>#A2J</u>
- #Justice4All,
- #FinlandAid,
- #Standup4HumanRights,

#### **COMMUNICATION TOOLS**

- Official website;
- Press-releases, announcements, infographics;
- Quizzes for UNDP Instagram audience;
- Placement of publications and stories in the following:
- ∘ TV (talk shows, thematic programs, news stories);
- o Government offices websites;
- o National press;
- o Radio (thematic programs, news stories);
- o News outlets;
- o >>> Social >> networks: >> Facebook; >> Instagram, >> Twitter, >>> LinkedIn
- Visibility products: mugs, water bottles, T-shirts

Campaign/deliverables	Audience	Success matrix	When	Resources USD
AIS FLA introduced into the activity of the FLA Coordination Center	Public stakeholders Development partners Society in general	Number of media mentions; Number of "Likes" and "Shares"; Post publication reviews; Quality of content (with 2 000 reach)	Q1 – 2022	Activity 1.1.2
Information campaign about new version of the FLA law	Public stakeholders; Development partners; Society in general	Number of media mentions about the FLA law Social media activities Informational materials	Q1 – 2022	Activity 1.1.5.1 N/A
Piloting AIS FLA	Public stakeholders; Society in general	Number of media mentions about the FLA law; Social media posts; Informational materials	Q1 – 2022	Activity 1.1.2.4 N/A
Information campaign about new version of the FLA law	Public stakeholders; Society in general	Finalization of the contract issued in 2021	Q1 – 2022	Activity 1.1.6.1 USD 5.176
Conducting an informational campaign for the public on the right to receive FLA in civil and administrative cases and about the standards of quality of lawyers' work.	Public stakeholders; development partners; Society in general	Press Release	Q1 – 2022	Activity 1.2.3.3 USD 10.000
Organizing online trainings on gender sensitive journalism for journalists and journalism faculty students.	SCOs, mass media, MoLSD	Press Release	Q1 – 2022	Activity 2.2.3.1 USD 9 500
Organizing and conducting trainings for the representatives of the KR Bar, the Parliament's Committee on the HR on interaction with persons with disabilities, as well as on the norms of the UN CRPD (one and a half day training)	MoLSD; CSOs, UNDP	Press Release	Q1 – 2022	Activity 2.3.2.1. USD 10 000

#### **VISIBILITY**

It is important to use a strategic approach to ensure proper donor and implementing agency visibility. All visibility items should contain Finnish logo and UNDP logo. If the activity is coorganized with the national partner, it is acceptable to put the logo of the partner in the middle. UNDP logo should be placed in the top right corner, in accordance with UNDP rules.

#### SIGNAGE MATERIAL

A signage material will be produced and displayed at all public events and activities associated with the project activities.

- Roll-ups
- Wall banners
- Visibility products